

Mid Devon District Council

Cabinet

Tuesday, 4 April 2023 at 10.00 am
Phoenix Chamber, Phoenix House, Tiverton

Next ordinary meeting
Tuesday, 6 June 2023 at 10.00 am

Please Note: This meeting will take place at Phoenix House and members of the Public and Press are able to attend via Zoom. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

[Join Zoom Meeting Here](#)

Meeting ID: 859 5467 2108
Passcode: 740222

Join by Skype for Business
<https://us06web.zoom.us/skype/85954672108>

Membership

Cllr B G J Warren
Cllr G Barnell
Cllr Mrs C P Daw
Cllr D J Knowles
Cllr A Wilce
Cllr Mrs N Woollatt

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Apologies**
To receive any apologies for absence.
2. **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
3. **Declarations of Interest under the Code of Conduct**
To record any interests on agenda matters.
4. **Minutes of the Previous Meeting** (*Pages 5 - 18*)
To consider whether to approve the minutes as a correct record of the meeting held on 7 March 2023.
5. **Financial Monitoring** (*Pages 19 - 22*)
To receive a report of the Deputy Chief Executive (S151) presenting a financial update in respect of the income and expenditure so far in the year.
6. **Performance Update** (*Pages 23 - 52*)
To consider a report of the Director of Business Improvement and Operations providing Members with an update on the performance against the Corporate Plan and local service targets.
7. **Corporate Risk Update** (*Pages 53 - 64*)
To receive a report from the Corporate Manager for People, Performance and Waste.

8. **Car Parking and Permit Tariffs: Review and Way Forward** *(Pages 65 - 84)*

To consider a report from the Environment and Enforcement Manager.

Following a report of the Environment and Enforcement Manager, the Economy Policy Development Group made the following recommendations:

To adopt Appendix 3, option 2 in relation to Parking Fees with the below amendments;

- a) An increase on the 24 hour vend at the MSCP in Tiverton to £15.
- b) The removal of the free 15 minute vend at Phoenix House and the introduction of a 50p charge for a 30 minute vend at Phoenix House.
- c) The retention of the free 30 minute night time stay in all three towns.
- d) Overnight Parking, Sunday and Bank Holiday Parking should have a flat £2 rate for all sites.

To adopt Appendix 4, Option 1 in relation to Permit Fees with the below amendments;

- e) An increase of the annual Allocated Space charge to £460.
- f) An increase of the annual day/night permit to £460.

9. **Air Quality SPD** *(Pages 85 - 172)*

To receive a report from the Director of Place

10. **Communication and Engagement Strategy** *(Pages 173 - 202)*

To receive a report from the Communications and Engagement Manager

11. **Regulation of Investigatory Powers**

To receive a verbal update from the District Solicitor and Monitoring Officer

12. **Single Equalities Policy and Equality Objectives** *(Pages 203 - 224)*

To receive a report from Corporate Manager for People, Performance & Waste

13. **Notification of Key Decisions** *(Pages 225 - 228)*

To note the contents of the Forward Plan.

Stephen Walford
Chief Executive
Monday, 27 March 2023

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Zoom.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Member Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Andrew Seaman on: aseaman@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.